

RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
<p>Falls from bunks</p> <p>Moving around the centre</p> <ul style="list-style-type: none"> ➤ Stairs and corridors <p>Windows</p> <p>Slips/Trips</p> <p>Electrical appliances</p>	<p>Side rails in place on all top bunks.</p> <p>Students to be briefed on behaviour by instructing staff.</p> <p>Signage in bedrooms on safety in bedrooms.</p> <p>Students to be briefed on behaviour by instructing staff.</p> <p>All persons must wear indoor footwear around the centre.</p> <p>Window restraints and safety glass or coverings</p> <p>Non-slip floor in showers.</p> <p>Signage for wet floor signs.</p> <p>PAT testing to be carried out on all electrical appliances</p> <p>No chargers or devices to be left on charge unattended</p>	<p>✓</p>	<p>Person to implement</p>	<p>Additional Control measures needed to reduce risk to an acceptable level</p>	<p>Person to implement</p>	<p>Date to be actioned</p>

<p>Injury</p> <ul style="list-style-type: none"> ➤ From stationary objects or another person ➤ In the grounds <p>Centre cleaning</p> <ul style="list-style-type: none"> ➤ Use of cleaning materials <p>Kitchens</p> <p>Carrying glassware/crockery</p> <p>Hot food/dishes</p>	<p>Students to be briefed on moving around the building.</p> <p>Students to be briefed on sensible behaviour.</p> <p>Indoor footwear to be worn around the centre at all times.</p> <p>Students to be briefed on traffic around the centre.</p> <p>Students to be told of out of bounds areas in free time, e.g. pond, ropes courses and boulder.</p> <p>Signage for wet floors.</p> <p>Cleaning cupboard to be locked when not in use.</p> <p>Cleaning substances not left unattended.</p> <p>Locked door when not under supervision.</p> <p>Students supervised by catering assistant/WH staff or visiting staff.</p> <p>Hot food to be put into hot trolley/warming by kitchen staff.</p> <p>The waring cupboard to be taken into the dining room and put out on tables by kitchen staff and duty instructor.</p>			<p>Warning signs for traffic speed and prescence of children, seed bumps</p> <ul style="list-style-type: none"> ➤ All ropes courses and boulder to be fenced off and padlocks locked when not in use. 		
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<p>➤ Students with safeguarding needs</p> <p>Fire</p> <p>Infectious diseases</p>	<p>overnight.</p> <p>Information of students with any issues or concerns to be discussed at the beginning of the course to ensure their safeguarding needs are met.</p> <p>Fire safety briefing for all students and staff.</p> <p>Fire drill (Fire RA).</p> <p>Additional need students may require a personal evacuation plan.</p> <ul style="list-style-type: none">• Anyone with symptoms of a viral infection should not attend the workplace.• Anyone developing symptoms of infection may need to be sent home					
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