RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Competency	• Suitably qualified & experienced instructor (includes First Aid) or been through the internal sign off process • New instructors will receive a full induction • Clear briefings & supervision • All accidents, near misses and incidents are recorded. Safety reviewed in staff meetings.			• Monitoring of instructors • Re-induction days • Safety Culture of openness & sharing • Students walked around the ropes course; Danger sections highlighted to students. Where applicable demonstration of how to do sections		
Equipment Malfunction	• All equipment checked prior to use. • Regular checks, maintenance & renewal schedule • Designated High & Low ropes responsibility • All equipment to correspond to required standards • Personal protective equipment checked for correct fitting & monitored throughout activity by the instructor			• Instructor visual check. Recorded in Day Book. • Anything requiring attention recorded in ropes course log and mentioned to Management • Any faulty equipment to be tagged and placed in PPE bin. • Weekly ropes course check		
Weather	• Instructor to check weather forecast & equipment prior to session & observe conditions throughout. Change plans and equipment/elements used as necessary. • Ensure participants have suitable & adequate clothing .			• Be aware of slip hazards: wooden elements when wet, ice/snow • Check for storm debris		
Falling/impact/hit by moving object	• Briefing of students & Staff • Correct use of equipment • Induction of instructors • Helmets worn • Appropriate Footwear check			• Helmets checked by the instructor • Long sleeved tops and at least knee length trousers to be worn • Culture of accident, incident & near miss reporting, reviewing, and sharing • Cover in staff re-inductions		
Illness	Information about existing medical conditions known by staff. Parental consent & medical forms			Check medication that may need to be accessed immediately is carried on the activity e.g., inhaler/Epi-pen		