

RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
<p>Competency</p> <p>Equipment Malfunction</p> <p>Weather</p> <p>Falling/impact/hit by moving object</p> <p>Illness</p>	<ul style="list-style-type: none"> Suitably qualified & experienced instructor (includes First Aid) or have been through the internal sign off process. New instructors will receive a full induction Clear briefings & supervision All accidents, near misses and incidents are recorded. Safety reviewed in staff meetings. <ul style="list-style-type: none"> All equipment checked prior to use. Regular checks, maintenance & renewal schedule Designated High & Low ropes responsibility All equipment to correspond to required standards Personal protective equipment checked for correct fitting & monitored throughout activity by the instructor Any faulty equipment to be tagged and placed in the PPE bin. <ul style="list-style-type: none"> Instructor to check weather forecast & equipment prior to session & observe conditions throughout. Change plans and equipment/elements used as necessary. Ensure participants have suitable & adequate clothing. <ul style="list-style-type: none"> Briefing of students & Staff Correct use of equipment Induction of instructors <p>Information about existing medical conditions known by staff. Parental consent & medical forms</p>	✓		<ul style="list-style-type: none"> Monitoring of staff Re-training days Anything requiring attention recorded in ropes course log and reported to JG or PB Safety culture of openness and sharing encouraged <ul style="list-style-type: none"> Weekly ropes course check 3 monthly checks Yearly Independent safety check carried out. Helmets & Harnesses fitting correctly & check by the instructor Ensure re-checks are carried out if harness or helmets are removed at any point in the session e.g. toilet break/ drinks break/extra clothing or removing a layer of clothing <ul style="list-style-type: none"> Be aware of slip hazards: wooden elements when wet, ice/snow <ul style="list-style-type: none"> Separate SOP & RA for Zip wire Instructor awareness of other users in the same area Culture of accident, incident & near miss reporting, reviewing and sharing Instructor to hold tail of rope if peer belaying used <p>Check medication that may need to be accessed immediately is carried on the activity e.g. inhaler/Epi-pen</p>		

