

RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Competency	<ul style="list-style-type: none"> Suitably qualified & experienced instructor (includes First Aid or been through the internal sign off process. New instructors will receive a full induction Use of self- belay when setting up or rescuing Clear briefings & supervision All accidents, near misses and incidents are recorded, reviewed by H and S group and shared with staff if necessary 			<ul style="list-style-type: none"> Instructors competent in self-belay and rescue of students Monitoring of staff Re-induction days Safety Culture of openness and sharing promoted Anything requiring attention recorded in ropes course log and mentioned to PB or AW 		
Equipment Malfunction	<ul style="list-style-type: none"> All equipment checked prior to use. Regular checks, maintenance & renewal schedule Designated High & Low ropes responsibility All equipment to correspond to required standards Personal protective equipment checked for correct fitting & monitored throughout activity by the instructor. Any faulty equipment to be tagged and placed in PPE bin. 			<ul style="list-style-type: none"> Visual inspection by the instructor, recorded in Day Book. Weekly and six-monthly recorded inspection Yearly Independent safety check carried out Helmet & Harness check by instructor Re-checked if removed for any reason e.g., toilet break, drinks break Ensure long hair tied back to avoid getting caught in Gri Gri. 		
Weather	<ul style="list-style-type: none"> Instructor to check weather forecast & equipment prior to session & observe conditions throughout. Change plans and equipment/elements used as necessary. Ensure participants have suitable & adequate clothing. 			<ul style="list-style-type: none"> Be aware of slip hazards: wooden elements when wet, ice/snow 		
Falling/impact/hit by moving object	<ul style="list-style-type: none"> Briefing of students & Staff Correct use of equipment Induction of instructors Big zip rigged with safety/rescue equipment 			<ul style="list-style-type: none"> Specific Zip wire briefing: check 'runway' is clear Be aware of orienteers Trailing rope entrapment Trips & falls running down to pull students back to the lowering point Culture of accident, incident & near miss reporting, reviewing, and sharing Students inverting- if potential, use a chest harness 		
Illness	Information about existing medical conditions known by staff. Parental consent & medical forms			Check medication that may need to be accessed immediately is carried on the activity e.g. inhaler/Epi-pen		

