

**DERBYSHIRE COUNTY COUNCIL  
MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS  
CHILDREN & YOUNGER ADULTS (CAYA)**



**GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:**

**LOW ROPES**

**PART 1 : ADMINISTRATIVE DETAILS**

**Section/Establishment Name:** White Hall Centre

**Date of Assessment**

**Date of Issue**

**Assessment carried out by**

**Signature**

**Reviews**

Review Date	Reviewed by	Date	Changes Made	
			Y	N

**Affected persons:**

Young People/Clients

Staff

Visitors

Contractor

Others (specify)

**Name of Manager confirming and agreeing Assessment:**

**Signature:**

**The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.**

## RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
<p><b>General</b></p> <p><b>Equipment Malfunction</b></p> <p><b>Weather</b></p> <p><b>Falling/impact/hit by moving object</b></p>	<ul style="list-style-type: none"> <li>• Suitably qualified &amp; experienced instructor (includes First Aid).</li> <li>• New instructors will receive a full induction</li> <li>• Clear briefings &amp; supervision</li> <li>• All accidents, near misses and incidents are recorded. Safety reviewed in staff meetings.</li> </ul> <ul style="list-style-type: none"> <li>• All equipment checked prior to use.</li> <li>• Regular checks, maintenance &amp; renewal schedule</li> <li>• Designated High &amp; Low ropes responsibility (Deputy, Tutor)</li> <li>• All equipment to correspond to required standards</li> <li>• Personal protective equipment checked for correct fitting &amp; monitored throughout activity by the instructor</li> </ul> <ul style="list-style-type: none"> <li>• Instructor to check weather forecast &amp; equipment prior to session &amp; observe conditions throughout. Change plans and equipment/elements used as necessary.</li> <li>• Ensure participants have suitable &amp; adequate clothing</li> </ul> <ul style="list-style-type: none"> <li>• Briefing of students &amp; Staff</li> <li>• Correct use of equipment</li> <li>• Induction of instructors</li> <li>• Helmets worn</li> <li>• Appropriate Footwear check</li> </ul>			<ul style="list-style-type: none"> <li>• Monitoring of instructors</li> <li>• Re-induction days</li> <li>• Safety Culture of openness &amp; sharing</li> <li>• Students walked around the ropes course, Danger sections highlighted to students. Where applicable demonstration of how to do sections</li> <li>• Instructor visual check. Recorded in Day Book</li> <li>• Weekly ropes course check</li> <li>• Be aware of slip hazards: wooden elements when wet, ice/snow</li> <li>• Helmets checked by the instructor</li> <li>• Culture of accident, incident &amp; near miss reporting, reviewing and sharing</li> <li>• Cover in staff re-inductions</li> </ul>		

