

**DERBYSHIRE COUNTY COUNCIL
MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS
CHILDREN & YOUNGER ADULTS (CAYA)**



GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: White Hall Outdoor Education Centre

Date of Assessment		Date of Issue	
Assessment carried out by		Signature	

Reviews				
Review Date	Reviewed by	Date	Changes Made	
			Y	N

Affected persons: Young People/Clients Staff Visitors Contractor Others (specify)

Name of Manager confirming and agreeing Assessment:	
Signature:	

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Becoming lost/unfamiliar environment/Child protection	<p>Clearly defined boundaries to be communicated to pupils. Where appropriate adults will be positioned at points on the route. Pupils will be placed into designated groups/pairs and briefed to stay together. Clear methods of raising alarm will be communicated to pupils. Student safety briefing applicable to the situation and may include 'stranger danger' Head count</p>			<p>Student may be briefed on not taking lifts from strangers Students briefed on staying together Students briefed on what to do if lost</p> <p>Clear signal for students to return to base e.g. hand bell/whistle</p>		
Water	<p>Route will avoid proximity to water and if unavoidable clear briefing will be given to keep away.</p>					
Traffic	<p>Route will avoid proximity to roads.</p>			<p>Students will be briefed about crossing drive or walking on it and being aware of vehicles.</p>		
Farm animals	<p>Students briefed about any farm animals. Course selected to avoid animals</p>			<p>Instructor checks field for animals</p>		

Slip, trips and falls	Students to be briefed about hazards. Suitable footwear to be worn. Instructor will be first aid trained and a first aid kit will be available.					
Weather	Appropriate clothing to be worn. Sun protection used if necessary.					