DERBYSHIRE COUNTY COUNCIL
MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS
CHILDREN & YOUNGER ADULTS (CAYA)

DERBYSHIRE County Council
Improving life for local people

GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR: The Woods Have Eyes

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: White Hall Outdoor Education Centre

Date of Assessment		**Date of Issue**	

Assessment carried out by	**Darran Hawkins**	**Signature**	

Reviews				
Review Date	**Reviewed by**	**Date**	**Changes Made**	
			Y	**N**

Affected persons: Young People/Clients [X] Staff [X] Visitors [X] Contractor [ ] Others (specify) [ ]

Name of Manager confirming and agreeing Assessment:	
Signature:	

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

I confirm that I am aware of and understand the findings of the Risk Assessment and agree to ensure that I will work to the stated Control Measures and bring to the attention of Management any deficiencies in the findings of the Assessment.

Print Name	Signature	Date	Print Name	Signature	Date

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Falls/slips	Student briefings, particularly on trip hazards. Appropriate footwear worn. Students told where duty instructor will be based.			White Hall duty instructor to be based at main store.		
Collisions with obstacles/each other.	Student briefing, particular attention to ropes course elements Clear boundaries set for activity area.			Rope courses fenced off. Fire pond fenced off		
Becoming Lost	Visiting staff and student briefing. Clear boundaries set for area to be used. Signal to re-group at a set point e.g. main stores			Students stay together in small groups Students stay in White Hall grounds. No going through gates or over stiles Whistle or house bell to end the activity. All students return to the main stores for a head count		
Child protection	'Private' signage on entrances to the site. Back gate to be kept locked. Head counts. Children to be "counted in" at end of activity					