

**DERBYSHIRE COUNTY COUNCIL
MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS
CHILDREN & YOUNGER ADULTS (CAYA)**



GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: White Hall Centre			
Date of Assessment		Date of Issue	
Assessment carried out by		Signature	

Reviews				
Review Date	Reviewed by	Date	Changes Made	
			Y	N

Affected persons: Young People/Clients Staff Visitors Contractor Others (specify)

Name of Manager confirming and agreeing Assessment:	
Signature:	

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

What are the hazards?	Generic Control Measures implemented	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
<p>General</p> <p>Equipment Malfunction</p>	<ul style="list-style-type: none"> • Suitably qualified & experienced instructor (includes First Aid). • New instructors will receive a full induction • Use of self- belay when setting up • Clear briefings & supervision • All accidents, near misses and incidents are recorded. Safety reviewed in staff meetings. <ul style="list-style-type: none"> • All equipment checked prior to use. • Regular checks, maintenance & renewal schedule • Designated High & Low ropes responsibility (Deputy, Tutor) • All equipment to correspond to required standards • Personal protective equipment checked for correct fitting & monitored throughout activity by the instructor 			<ul style="list-style-type: none"> • Instructors inducted on self-belay and rescue of students • Monitoring of staff • Re-induction days • Safety Culture of openness and sharing promoted <ul style="list-style-type: none"> • Visual inspection by the instructor, recorded in Day Book • Weekly inspection • Yearly Independent safety check carried out <ul style="list-style-type: none"> • Helmet & Harness check by instructor <ul style="list-style-type: none"> • Re-checked if removed for any reason e.g. toilet break, drinks break <ul style="list-style-type: none"> • Ensure long hair tied back to avoid getting caught in Gri Gri 		

<p>Weather</p> <p>Falling/impact/hit by moving object</p>	<ul style="list-style-type: none">• Instructor to check weather forecast & equipment prior to session & observe conditions throughout. Change plans and equipment/elements used as necessary.• Ensure participants have suitable & adequate clothing <ul style="list-style-type: none">• Briefing of students & Staff• Correct use of equipment• Induction of instructors• Big zip rigged with safety/rescue equipment			<ul style="list-style-type: none">• Be aware of slip hazards: wooden elements when wet, ice/snow <ul style="list-style-type: none">• Specific Zipwire briefing: check 'runway' is clear• Be aware of orienteers• Trailing rope entrapment• Trips & falls running down to pull students back to the lowering point• Culture of accident, incident & near miss reporting, reviewing and sharing		
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